

May 21, 2019

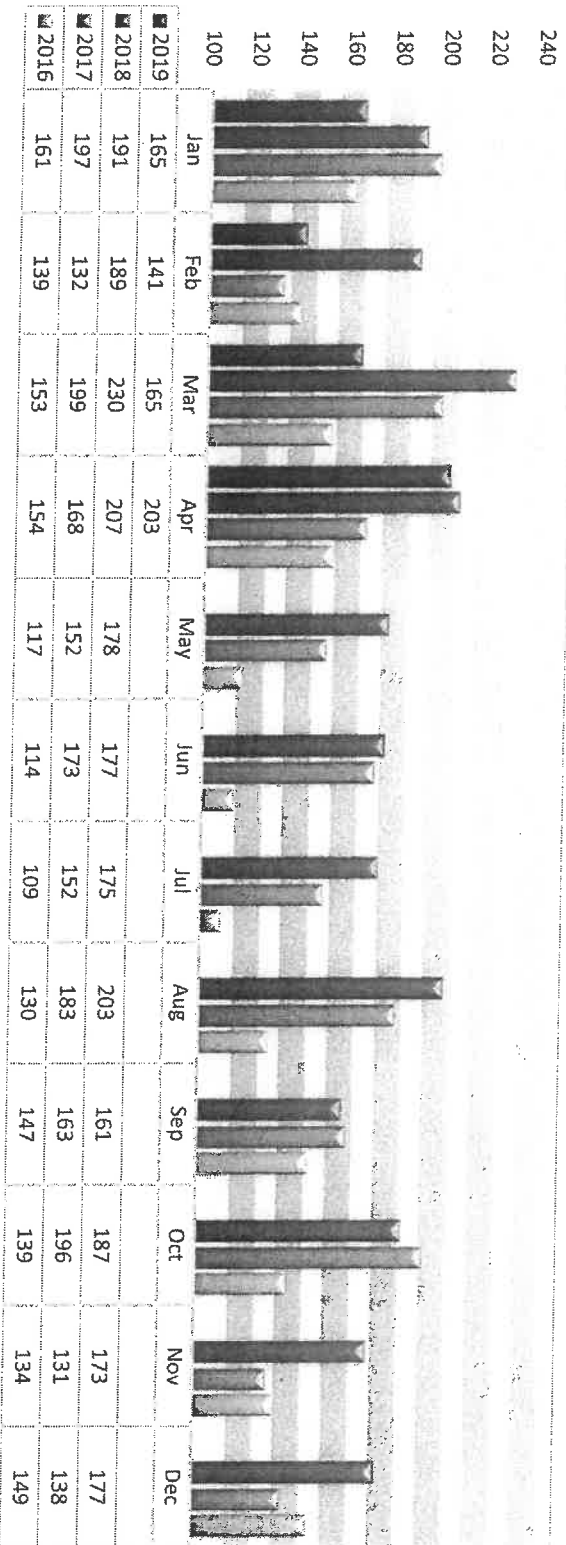
Social Services Agenda

1. Statistics
2. Request approval to accept the lowest bid for the new copier/printer. Two quotes were received and the debarment/suspension listing was checked and cleared on both vendors.
3. Request approval for the FTA Drug and Alcohol Testing Policy. It has been reviewed and approved by MnDOT and the County Attorney's Office.
4. Request approval to enter into the Hubbard County Inter-Agency Collaborative Agreement. Approved as to form by the County Attorney's Office.
5. Other, as necessary.



Hubbard County Social Services Intakes

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	165	141	165	203	178	177	175	203	161	187	173	177
2018	191	189	230	207	152	173	152	183	163	196	131	138
2017	197	132	199	168	117	114	109	130	147	139	134	149
2016	161	139	153	154								

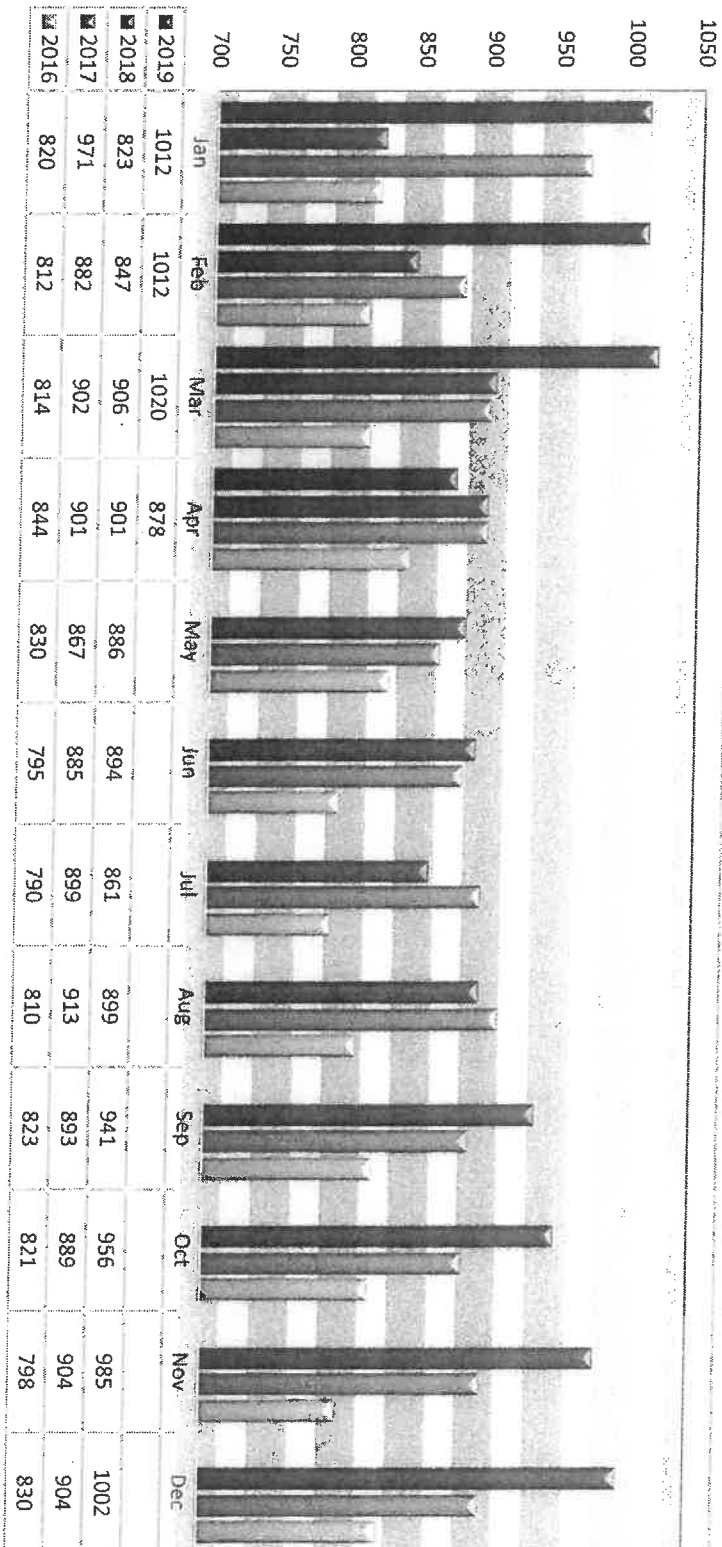


■ 2019 ■ 2018 ■ 2017 ■ 2016



Hubbard County Social Services Open Workgroups

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	1012	1012	1020	878								
2018	823	847	906	901	886	894	861	899	941	956	985	1002
2017	971	882	902	901	867	885	899	913	893	889	904	904
2016	820	812	814	844	830	795	790	810	823	821	798	830



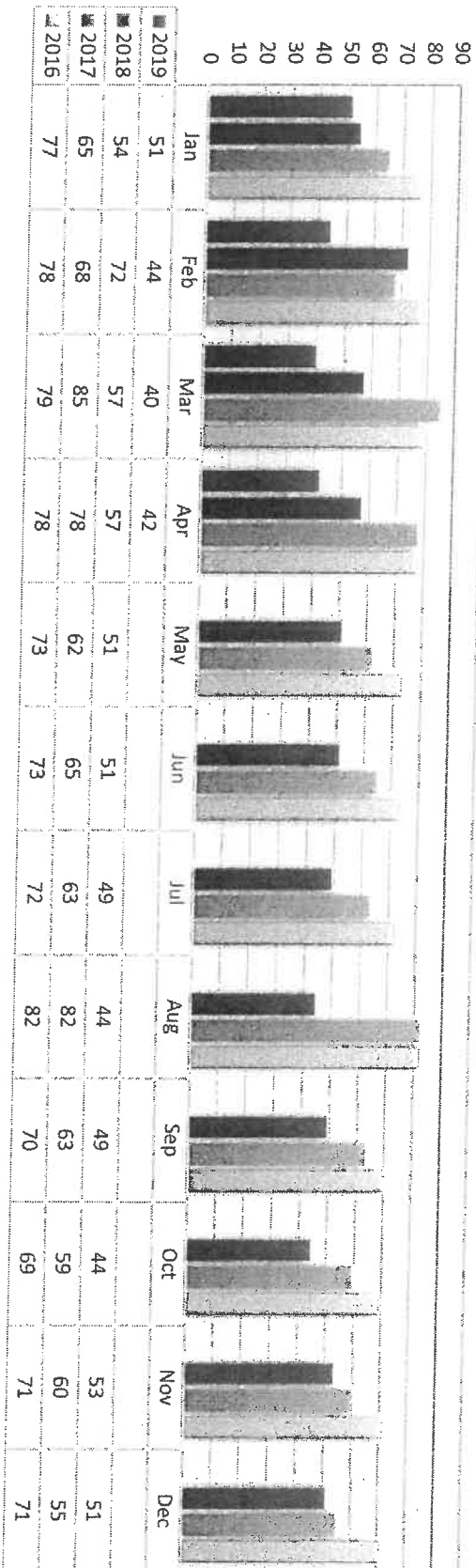
■ 2019 ■ 2018 ■ 2017 ■ 2016



Hubbard County Social Services

Children in Out of Home Placement

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	51	44	40	42	51	51	49	44	49	44	53	51
2018	54	72	57	57	62	65	63	82	63	59	60	55
2017	65	68	85	78	73	73	72	82	70	69	71	71
2016	77	78	79	78	73	73	72	82	70	69	71	71



■ 2019 ■ 2018 ■ 2017 ■ 2016

April 2019 Caseload Totals

[illegible]

*** These health care cases remain in Maxis**

HUBBARD COUNTY CHILD SUPPORT UNIT

- * Currently we have approx 1,012 child support cases open
- * We have collected \$785,803.98 so far this year thru 04/30/2019
- * Our Federal Fiscal Year (FFY) is from October 1st thru Sept 30th
- * Please see the numbers below on collections performance since 2013

<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
64.46%	64.43%	69.53%	73.16%	74.46%	72.27%

* New fiscal year starts Oct 1st



QUOTE SHEET

Description of purchase and/or project:
Printer/Copier

QUOTE

\$1500.00 to \$25,000 at least 2 written quotes attached to form.
Quotes necessary for equipment related items only e.g.: not to include normal office supplies or normal recurring operating purchases
Per M.S. §471.345 Subd 4 purchases exceeding \$25,000 but not greater than \$100,000 may be completed by 2 or more quotes, no advertising required.

#	NAME OF VENDOR	ADDRESS OF VENDOR	AMOUNT OF QUOTE	MISCELLANEOUS INFORMATION
1	Advanced Business Methods	1515 13 th Ave East West Fargo, ND 58078	\$6,995.00	Maintenance Agreement: \$53.44 14,250 pages
2	Marco	210 State Street West Detroit Lakes, MN 56501	\$7,100.00	Maintenance Agreement: \$60.00/month 15,000 pages
3				
4				
5				
6				
7				
8				

Recommended quote number:
Quote Awarded to number:
Payment to be made from
Account number:

1

Social Services

Reason(s) for award: Advanced Business Methods is the lowest quote. They also have a lower monthly maintenance cost.



QUOTE SHEET

We have reviewed the quotes, attest the awarded quote does meet the specification requirements and award the quote for the reasons stated above.

Date: _____

Department Manager _____

County Coordinator _____

Date of Board Approval of Quote _____